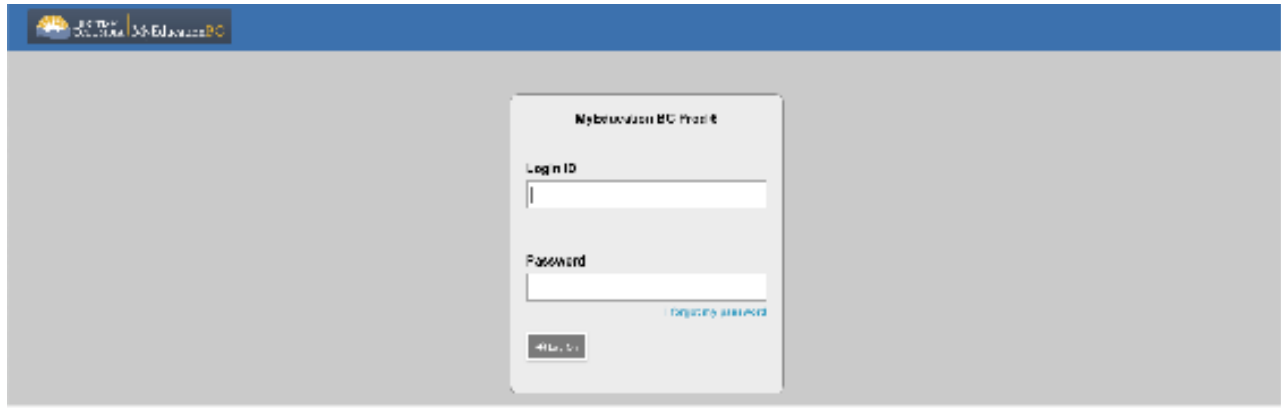



Logging In

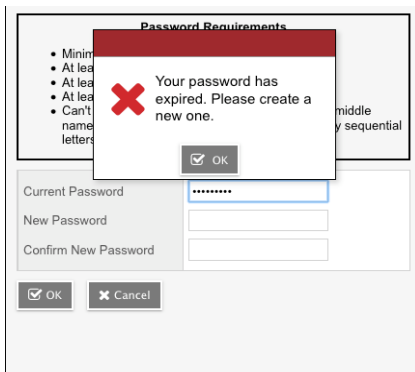
Please Note: Initial login to MyEdBC portal accounts MUST be done on a desktop computer, or laptop. Subsequent logins can all be done through either computers, or portable devices.

1. Navigate to the following link. You should end up at the login screen shown below.
<https://www.myeducation.gov.bc.ca/aspn/logon.do>



- Enter your login ID and Password which you will have received with your confirmation email.
- Click 

2. You should then arrive at this screen. Click OK.



3. The following criteria for a new password are given on the screen:
 - Minimum 8 characters.
 - At least one number.
 - At least one capital and one lower case letter.
 - At least one 'special' symbol (\$,#,&).
 - Can't contain "password" or any personal id.

Fill in the fields as required, *make sure you know your new password*. We suggest writing it and storing it. Click OK.

4. On your first login you will arrive at this screen, please fill it in.

Security Preferences Update

To enable self serve password recovery, please provide the following information

Primary email

Security question

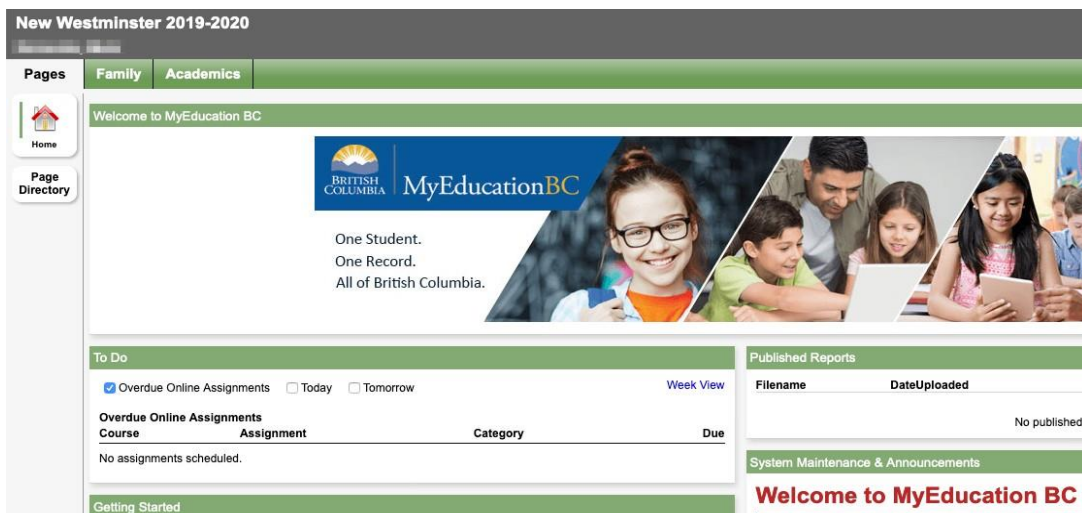
Security answer

Confirm answer

Please note this information down as it will allow you to retrieve a new, system generated password if the need arises.

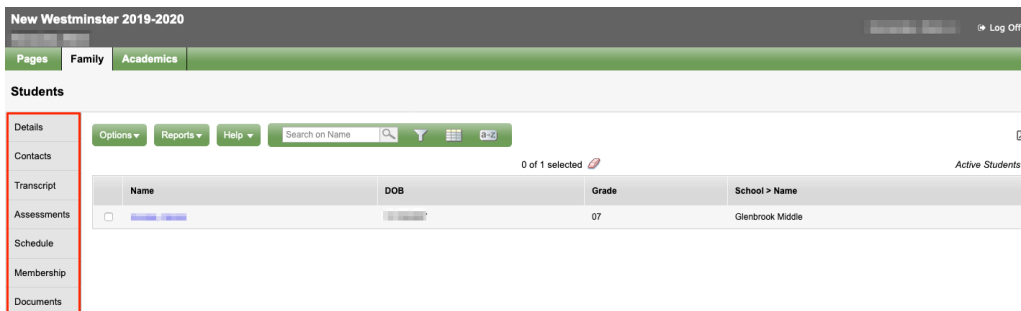
Click

5. You will land on a screen that looks like this.



The screenshot shows the MyEducation BC home page for the 2019-2020 school year. The page features a navigation bar with 'Family' and 'Academics' tabs. A central banner displays the MyEducation BC logo and the slogan 'One Student. One Record. All of British Columbia.' Below the banner, there are sections for 'To Do' (with a 'Week View' link), 'Overdue Online Assignments' (showing 'No assignments scheduled'), 'Published Reports' (with columns for 'Filename' and 'DateUploaded'), and 'System Maintenance & Announcements'.

6. Clicking on the **Family** top tab you'll end up on a screen with these choices on the left side.



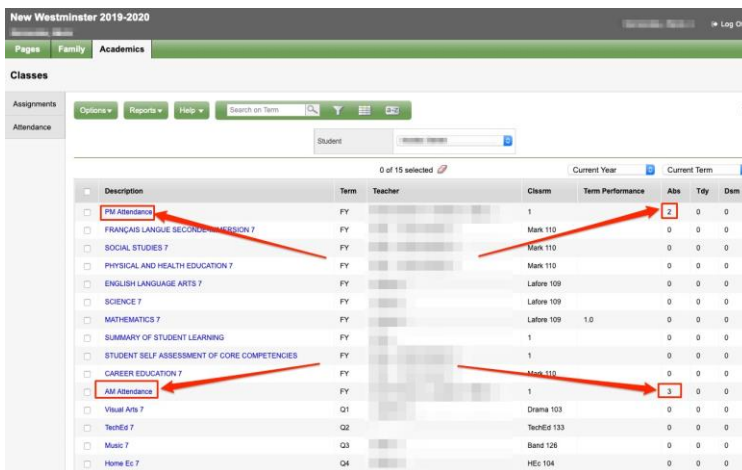
The screenshot shows the 'Students' page in the MyEducation BC system. On the left side, there is a vertical navigation menu with the following options: Details, Contacts, Transcript, Assessments, Schedule, Membership, and Documents. The 'Details' option is highlighted with a red box. The main content area shows a search bar and a table of student information. The table has columns for Name, DOB, Grade, and School > Name. One student is listed with Grade 07 at Glenbrook Middle.

- The **Details** screen, shows your student's demographic information, please insure that it's correct.
- The **Contacts** side tab should have the correct demographic information for your family and emergency contacts. Please contact the school immediately regarding any errors.
- The **Transcript** side tab will allow you to monitor your child's learning progress in each course,

and as they progress through their K-12 education.

- The **Assessments** side tab will show results of any standardized assessments your child may have taken (e.g. FSA results)
- The **Schedule** side tab allows you to check which courses your child has been scheduled into. This is particularly useful in high school before the start of the school year.
- The **Membership** side tab shows information about student enrollment and student programs.
- The **Documents** side tab is where the teacher, or the school, can store any scanned documentation pertaining to your child's education.

7. Under the **Academics** top tab you'll see the following.



Description	Term	Teacher	Classm	Term Performance	Abs	Tdy	Dem
<input type="checkbox"/> PM Attendance	FY		1		2	0	0
<input type="checkbox"/> FRANÇAIS LANGUE SECONDAIRE (SESSION 7)	FY		Mark 110		0	0	0
<input type="checkbox"/> SOCIAL STUDIES 7	FY		Mark 110		0	0	0
<input type="checkbox"/> PHYSICAL AND HEALTH EDUCATION 7	FY		Mark 110		0	0	0
<input type="checkbox"/> ENGLISH LANGUAGE ARTS 7	FY		Lafore 109		0	0	0
<input type="checkbox"/> SCIENCE 7	FY		Lafore 109		0	0	0
<input type="checkbox"/> MATHEMATICS 7	FY		Lafore 109	1.0	0	0	0
<input type="checkbox"/> SUMMARY OF STUDENT LEARNING	FY		1		0	0	0
<input type="checkbox"/> STUDENT SELF ASSESSMENT OF CORE COMPETENCIES	FY		1		0	0	0
<input type="checkbox"/> CAREER EDUCATION 7	FY		Mark 110		0	0	0
<input type="checkbox"/> AM Attendance	FY		1		3	0	0
<input type="checkbox"/> Visual Arts 7	Q1		Drama 103		0	0	0
<input type="checkbox"/> TechEd 7	Q2		TechEd 133		0	0	0
<input type="checkbox"/> Music 7	Q3		Band 126		0	0	0
<input type="checkbox"/> Home Ec 7	Q4		HEc 104		0	0	0

- This is a list of all classes that a student is *currently* enrolled in.
- Due to the way attendance is tracked in our district, attendance data is also found on this screen.
- Clicking into any course, the **Assignments** side tab allows you to see information about student achievement on any given assignment.

Please take the time to log in and browse our new student information system. It is going to be a powerful tool to communicate student learning as we continue to strive for excellence in SD40.